



UNIT SERVICE PLAN

TO: Unit Key 3, Pack 123
FROM: Unit Commissioner
CC: District Commissioner + everyone with an assignment
DATE: January 3, 2015

As a result of our unit assessment meeting held on January 2, 2015 and our joint agreement regarding the needs of Pack 123, I have created the following Unit Service Plan to help your unit improve.

Priority	High
Category	Volunteer Leadership
Action Needed	Help Sponsoring Organization identify new key leadership (Cubmaster and Committee Chair) along with more committee members.
Accountability	Unit Commissioner
Target Completion Date	January 30, 2015
Notes	Use Selecting Cub Scout Leadership #13-500 as a guide.

Priority	High
Category	Membership
Action Needed	Call all the parents of the boys who dropped at recharter and invite them back.
Accountability	(Acting) Cubmaster
Target Completion Date	January 15, 2015
Notes	Consider scheduling a fun activity like a pizza party for the entire Pack to welcome back any returning boys.

Priority	High
Category	Volunteer Leadership
Action Needed	Provide immediate training for Den Leaders followed by training for Pack Committee. Assign a mentor once a new Cubmaster is identified and recruited.
Accountability	District Leadership Development Committee <i>(name/contact info)</i>
Target Completion Date	January 30, 2015
Notes	Wait until new Committee Chair is recruited before scheduling Pack Committee training. Encourage new Cubmaster to attend UofS Wood Badge.





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Page 2

Priority	Medium
Category	Membership
Action Needed	Schedule a meeting with the Scoutmaster to review ways to partner more with the pack.
Accountability	Unit Commissioner
Target Completion Date	January 15, 2015
Notes	Might need to wait until the new Cubmaster and Committee Chair are recruited.

Priority	Medium
Category	Program
Action Needed	Promote summer camp early. Schedule a meeting of the parents and boys in January. Show the video to the boys and tell them about the activities; talk to the parents about the benefits of summer camp.
Accountability	District Camping Chair <i>(name/contact info)</i>
Target Completion Date	March 1, 2015
Notes	

Priority	Low
Category	Planning and Budget
Action Needed	Distribute a copy of the budget and program calendar to all parents. Make sure the Charter Organization and the Boy Scout Troop receive copies.
Accountability	Pack Secretary
Target Completion Date	February 3, 2015
Notes	Bob Smith can help make copies for free.

As your Unit Commissioner, I stand ready and willing to help you as needed. I will stay in touch regularly to check on progress and answer questions. Please don't hesitate to call or e-mail me.

Yours in Scouting,

Don Scandrol